

Spring 2022

ADMISSIONS GUIDELINES FOR GLOBAL CIVIC STUDIES



TABLE OF CONTENTS

About Yonsei GSIS.....	2
Introduction to the Program	2
Admissions Timeline	3
Eligibility	3
Admissions Criteria	3
Document Submission Instructions	4
Document Submission List.....	5
Overseas Koreans Additional Documents	7
Important Reminders	7

ABOUT YONSEI GSIS

Yonsei University's Graduate School of International Studies was established in 1987 as the first graduate school of international studies in Korea with the aim of fostering leaders to meet the era of internationalization. In particular, our graduate school with its English curriculum has produced more than 3,000 domestic and foreign graduates, and has been designated as a graduate school for international professional training from 1996 to 2000. In November 1999, it was expanded and reorganized into a specialized graduate school, and a Ph.D. program was established for Korean studies, International Cooperation, and International Trade Management. In March 2022, a major in Global Civic Studies will be opened, reflecting the changes in the era of internationalization. The curriculum will be taught in multiple languages (Korean, Chinese, Japanese, English or Chinese only).

INTRODUCTION TO THE PROGRAM

- **Major name:** Global Civic Studies
- **Concentration:** Global Citizenship and Cooperation
- **Degree name:** Master of Global Civic Studies
- **Semesters:** 4
- **Language:** Chinese only
- **All classes will be conducted in Chinese, so Chinese language skills are required**
- **Education Objectives:** Global Civic Studies offers a curriculum that fosters global problem-solving skills through interdisciplinary education. It aims to provide a multi-lingual curriculum to students from various cultures to ensure a high-quality education that helps them grow into a global citizen with a spirit of mutual understanding and tolerance.
- **Main subjects:** international relations, international economy, culture and language (students should study either the Korean or English language)
- **Total credits:** 48 credits (including internship and language courses)
- **Faculty:** Yonsei's Graduate School of International Studies and renowned professors from leading universities in Korea and China
- **Location:** Yonsei University Sinchon Campus
- **Tuition fee:** KRW 10 million per semester (one-time admission fee: KRW 1,195,000)
- **Tuition fee is subject to change**

ADMISSIONS TIMELINE

	Step	Timeline & Details
1	Online Application and Document upload	May 21 (Fri) 2021 to June 6 (Sun) 2021 (by 24:00 KST) <ul style="list-style-type: none"> • Click "Online Application" located in the International Students tab and create an account. • After submitting the online application, upload your documents
2	Admissions Decision Announcement	July 2 2021 (Fri) (by 17:00 KST) <ul style="list-style-type: none"> • Results will be posted on the GSIS website.
3	Final Submission of Original Documents	July 5, 2021 (Mon) – Aug 13, 2021 (Fri) <ul style="list-style-type: none"> • Accepted students must submit original documents by post • Mailing address: Room 510, New Millennium Hall, Yonsei University 50 Yonsei-ro, Seodaemun-gu, Seoul, Republic of Korea 03722
4	Start of the Semester	March 2, 2022 (Wed)

ELIGIBILITY

- Both the applicant and their parents are **not** citizens of Korea.
 - Ethnic Koreans with foreign citizenship must submit documents proving the renunciation of Korean citizenship for both them **and** their parents by the application deadline.
- Applicants must hold, or expect to hold prior to **August 2021** a bachelor's degree or its equivalent (or higher) degree from an accredited college or university (Graduates of Japanese colleges have until September 2021).
- If the applicant and/or their parents **have Korean citizenship**, they must have received all of their education outside of Korea, from elementary school through to the completion of their undergraduate degree.
- **All classes will be conducted in Chinese, so Chinese language skills are required**

ADMISSIONS CRITERIA

- Through the submitted documents, the applicant's qualifications, academic records and passion will be evaluated.

**If the admissions officer deems it necessary, applicants may be requested to do an interview*

DOCUMENT SUBMISSION INSTRUCTIONS:

Application submission and document upload instructions:

1. Submit documents in a PDF or JPG form. Upload documents 1 and 2 together, in the same file.

1. (Submit as one file)	Documents to upload	Corresponds to items 2-4 on document submission list
	<ul style="list-style-type: none"> • Personal Statement and Study Plan [Form 1] (can be written in Chinese) • Bachelor's degree diploma or letter/certificate of expected graduation • Transcript 	
2. (Submit as one file)	<ul style="list-style-type: none"> • Passport, ID and Proof of Family Relationship • Bank Statement: If it is not your account please fill out [Form 3] Letter of Sponsorship and submit it in the same file as the bank statement • [Form 4] Release of Student Information • <i>If the applicant or their parent(s) are Korean citizens you must submit [Form 5] International Admission II ONLY: Education Summary.</i> 	Corresponds to items 5-9 on document submission list

2. Letters of Recommendation should be sent directly to the GSIS email: gsc@yonsei.ac.kr

Physical document submission for accepted students:

Accepted applicants must mail in their diploma/graduation certificate and transcript by August 13, 2021.

Graduates from a Korean university	Submit a diploma and transcript (1 copy each)
Graduates from a foreign university (excluding China)	Submit an Apostilled diploma and transcript OR a graduation certificate and transcript that has been verified by the Korean embassy/consulate of their home country. If your documents are not in English they must be translated to either English or Korea and notarized. For questions call the Department of Foreign Affairs and Trade, Consular Services (02-2100-7500)
Graduates from a Chinese university	Submit a diploma and transcript in English from either www.chsi.com.cn or China Academic Degrees and Graduate Education Information (www.cdgd.edu.cn) (1 copy each)

DOCUMENT SUBMISSION LIST

1	<p>Online Application</p> <ul style="list-style-type: none"> Name, nationality and date of birth should match the information on your passport exactly. Your contact information (phone number, email address etc.) should be your personal information and not that of your agency.
	<p>[Form 1] Personal Statement and Study Plan (or free form)</p> <ul style="list-style-type: none"> These should be written in Chinese If you are using a free form it must be no longer than 3 pages total, 12pt font, double-spaced.
3	<p>Bachelor's Diploma or Graduation Certificate</p> <ul style="list-style-type: none"> Graduates of Korean University: Diploma in Korean or a certificate of expected graduation with the graduation date specified Graduates of foreign universities (excluding China) <ul style="list-style-type: none"> Diploma in English Prospective graduates: a letter/certificate of expected graduation in English from the Dean, Department Head, Registrar or Academic Advisor. Graduates of Chinese universities <ul style="list-style-type: none"> Submit a diploma and transcript in English from either www.chsi.com.cn or China Academic Degrees and Graduate Education Information (www.cdgdc.edu.cn) (1 copy each) Prospective graduates: letter/certificate of expected graduation in English issued by the university <p>※ Expected graduation dates must be before August 31, 2021</p>
	<p>Undergraduate Transcript</p> <ul style="list-style-type: none"> Include all grades including transfer credits, exchange semesters and multiple majors. Include cumulative GPA <ul style="list-style-type: none"> Prospective graduates: calculate your current GPA based on the courses you have completed so far If the total average GPA (CGPA) is not listed in the report card, an official letter with the total average GPA converted to 4.0, 4.3, 4.5 or 100 points must be submitted along with an official document describing the grading system. Graduates of Korean universities: Transcript in Korean (1 copy) Graduates of foreign universities (excluding China): <ul style="list-style-type: none"> Expected Transcript in English (1 copy). Electronic transcripts should be submitted to: gsis.gcs@yonsei.ac.kr and the application should notify the university of the email address that the e-transcript is being sent from. Graduates of Chinese universities:
4	

	<ul style="list-style-type: none"> - Graduates: 《大学成绩认证报告》 issued by 中国高等教育学生信息网(学信网) (1 copy) - Expected graduates: Official transcript in English, issued by the university (1 copy)
--	--

5	Applicant Passport and ID card
	<ul style="list-style-type: none"> • The passport and ID card must be valid and not expired. If the applicant is currently residing in Korea they should submit an Alien Registration Card.
6	Both parents' passports and ID cards
	<ul style="list-style-type: none"> • Submit valid passports and ID cards • Chinese If you are missing one of your parent's passports/ID cards due to death or divorce please submit certification verifying this
7	Proof of Family Relationship
	<ul style="list-style-type: none"> • Non-Chinese citizens: Birth certificate or another kind of document such as a household register, or family relationship certificate where family relationship can be verified • Chinese citizens: Translated and notarized Household Register and Certificate of Kinship (English)
8	Verification of Deposit
	<ul style="list-style-type: none"> • This is a requirement to receive the D-2 Visa • A bank statement or letter from the bank indicating that you maintain an account with a minimum of \$20,000 USD • If it is your parent or guardian's bank account, you must submit [Form 3] Letter of Sponsorship.
9	[Form 4] Release of Student Information Form
	Only required for applicants who graduated from a foreign university
10	Recommendation letters [Form 2] or free form
	<ul style="list-style-type: none"> • Letters must include the recommender's name, title/affiliation and contact information • If your recommender is submitting the letter via email it must be sent directly to the following email: gsis.gcs@yonsei.ac.kr • Recommendation letters can be written in Chinese, English or Korean.

OVERSEAS KOREANS ADDITIONAL DOCUMENTS

Documents for Overseas Koreans who completed (K1~12/college) education abroad:

11	Education Summary [Form 6]
	<ul style="list-style-type: none"> Please summarize your education from grades 1-12
12	Elementary/Middle/High School Records
	<ul style="list-style-type: none"> These records should indicate the date of attendance from grades 1-12.
13	Certificate of Entry and Exit (출입국사실증명서)
	<ul style="list-style-type: none"> Issued by the Korean Embassy/Korean Immigration Office/ 주민센터 This should contain information like the applicant's date of birth and the date of certificate issuance
14	Certificate of Family Relations: (가족관계증명서)
	<ul style="list-style-type: none"> Issued by the Korean Embassy/Korean Immigration Office/ 주민센터

IMPORTANT REMINDERS

Submission of documents:

- Submitted documents will not be returned to applicants
- The major and GPA input in the online application must match the submitted diploma and transcript
- The activities input in the online application form should be verified with additional supporting documents
- Accepted students must submit the additional required documents by August 13, 2021, otherwise their acceptance will be cancelled.

Screening:

- Applicants who submit forged or falsified documents or test scores will be rejected, and if this is discovered after an applicant's acceptance, their acceptance will be revoked.
- Students who do not graduate from their bachelor's degree program before the start of the GSIS program (March 2, 2022) will have their acceptance cancelled.