

Fall 2020

WELCOME LETTER



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INTRODUCTION

Congratulations on your admission to the Graduate School of International Studies at Yonsei University! We are excited to have you here with us. Please read the following to prepare you for enrollment into the Fall 2020 semester.

Important Dates to Remember	
2020/06/30	Confirmation of Enrollment
2020/07/08	Student ID & Yonsei Portal Access
2020/07/10 – 2020/07/14	Tuition Payment Period for Incoming Students
2020/08/10 – 2020/08/14	Course Registration Period
TBA (late August)	Orientation
2020/09/01	Beginning of the Fall 2020 Semester

ENROLLMENT

We look forward to you joining us as an incoming student here at the Sinchon campus of Yonsei University. Located ten minutes from the center of Seoul, along with easy access to popular areas like Ewha, Hongdae, Insadong, and Myeongdong, Yonsei GSIS will provide you with not only a strong academic experience but also a cultural one.

Yonsei GSIS was the first GSIS program to be established in Korea. Our diverse student body – 35% Korean and 65% international – is taught by some of Korea’s leading academics, with a wide range of expertise and experience.

The [Yonsei GSIS Students Facebook group](#) can be a useful place where other students will be able to offer you advice on academic and non-academic matters, including housing, jobs, phone companies, and course/professor reviews.

Please inform us of your acceptance, deferral, or declination of your admissions offer by **June 30, 2020**. You should access [this form](#) and fill out the requested information.

The Fall Semester will begin on **September 1, 2020**.

ORIENTATION

To help your transition as the Fall 2020 semester begins, we have prepared an orientation day with detailed information about the Yonsei GSIS program. You will have the opportunity to meet your fellow students, register for classes, talk to professors, etc. Orientation Day is set for **late August 2020**, and will be held in the New Millennium Hall (depending on COVID-19, orientation may be cancelled).

STUDENT ID / YONSEI PORTAL

The [Yonsei Portal](#) is the online student service center. It provides students access to course registration, course grades, tuition payment, student ID card applications, and more. You will receive an individually assigned student ID which will permit you access to Portal once it opens. A guideline on how to access your student ID as well as other information will be emailed to you on **July 8th, 2020**.

TUITION PAYMENT

The tuition for Fall 2020 is proposed to be 7,020,000 KRW per semester. There is a one-time admissions fee of 1,195,000 KRW, applicable to new incoming students only. This equates to a total of 8,215,000 KRW, which should be paid in one transaction during the tuition payment period (insert tuition payment period).

For **domestic transfers**, the amount must be paid in KRW. It must be the exact amount stated on your bill, or the bank will not accept the transfer.

For **international transfers**, the amount must be paid in USD or KRW. No other currencies can be accepted. If you pay in USD, Woori will exchange it for you on arrival, and any excess amount paid will be refunded to you within the first month of the semester. Please consider the transfer fees and exchange rates to be careful that you do not underpay. If your bank can exchange directly into KRW and send a specific amount, you may pay in KRW. If you pay in KRW, you must transfer the exact amount stated on your tuition bill or the bank will **reject your payment**.

You will be assigned a virtual account number for your tuition bill. **You can access your tuition bill on Yonsei Portal when the tuition period opens**. If you received the Incoming Student Award, it will be deducted from the tuition fee indicated on your tuition bill.

Failure to pay your tuition and fees during the payment period will result in cancellation of your enrolment into Yonsei University.

HOUSING

Students are responsible for securing their own accommodations; Yonsei GSIS does not oversee housing for students, **so please contact on-campus housing services directly.**

Yonsei University does have on-campus housing available. Applications and questions regarding housing should be directed to the relevant dormitories. Information about the three main dormitories (SK Global House, International House, Muak Dormitories) can be found [here](#). As dormitory placement is quite competitive, please apply during the designated application periods for each dormitory. You will require your admissions number (accessible with your admission results) to apply for dormitories.

Many GSIS students prefer off-campus housing. Housing can be found as close to several minutes away from the New Millennium Hall (the GSIS building on Yonsei Sinchon campus). Prices will vary depending on what you are looking for.

D-2 STUDENT VISA

The D-2 student visa allows non-Korean citizens to enter the country as a full-time international student. It can be obtained from the Korean embassy/consulate in your home country, or from the Immigration Office in Korea.

Admitted students who require a D-2 student visa will be issued an official Certificate of Admission from the GSIS Office. This will be sent via e-mail in July since it will be required by the Korean embassy/consulate when applying for a D-2 visa. Depending on their requirements, we can send a hard copy through post mail if necessary. If you will be applying for or have another visa (F-series or A-series), we will not issue the Certificate of Admission.

We advise that you obtain your visa prior to entering the country to avoid future complications. Please contact your local Korean embassy/consulate to determine exactly which documents are required for your visa application. It varies per country, and some embassies may require you to provide a VOD. Should they request a value higher than \$20,000 USD, please inform them that Yonsei University only requires a VOD of that value and that all costs are estimated.

For non-Korean students already located in Korea, please call the Immigration Hotline at 1345 for any questions regarding your visa status. If you are currently under a visa other than D-2, or require a visa extension, you must contact the Immigration Office directly for further instructions. **Failure to comply with immigration laws may result in heavy fines or penalties.**

ALIEN REGISTRATION CARD (ARC)

The Alien Registration Card is required to reside in Korea over 90 days. This ID is used for many important purposes in Korea, including signing housing or mobile phone contracts. You must obtain your ARC at the corresponding local Immigration Office within 90 days of landing in Korea. Applications taking place after the 90th day are subject to fines. The process of application can take up to three weeks. Students on the D-2 visa may only apply for the ARC after the first day of school.

Required documents for the ARC may include (but are not limited to) the following:

- Application form & Power of Attorney
- Valid passport & visa (originals and copies)
- Certificate of Enrollment (재학증명서) – obtained from the kiosks in the basement of the Commons or from Yonsei Portal, after the first day of school.
- Certificate of Residence
- Application fee of 40,000 KRW
- One passport-sized photo (3.5 cm x 4.5 cm, white background)

Call the Immigration hotline at 1345 for the exact documents required.

HEALTH INSURANCE

All international students are required by Korean law to have health insurance coverage. You must submit proof of your health insurance to the GSIS office by the first week of term. If you do not have overseas health insurance from your home country that will cover you in Korea, then you will be required to enroll into the National Health Insurance program or School Group Insurance. Before orientation, more information will be posted on the [GSIS Notice Board](#) on the GSIS website and will also be sent through email. Moreover, you will receive more information during orientation.

GRADUATE STUDENT ASSOCIATION (GSA)

The GSA is organized, led, and maintained by graduate students in GSIS. Over the course of each semester, they host several social events including the bi-annual MT (Membership Training), inter-GSIS mixers, and other opportunities to get to know other graduate students in Seoul. They also provide student service support, including first-semester peer groups, which help new students integrate into the GSIS student body. New students can expect to hear from GSA at the orientation.

APOSTILLE & VERIFICATION OF DEGREE

The Republic of Korea is a signatory member of The Hague Apostille Convention. The apostille ensures that public documents issued in one signatory country will be considered as valid in another signatory country. For more information about apostilles, please refer [here](#). **Apostilles should be submitted by Monday, August 31st. You must submit the original, physical apostilled documents.** Failure of submitting original apostilled documents may result in the cancellation of your admission.

Students who graduated from institutions in HAC signatory countries:

- Official apostilles of both your diploma and official transcript.
- All documents must be in English. Any other language requires a notarized translation.
- If your official transcript includes your date of graduation OR date of degree awarded, then you only need to submit an apostille of your transcript. In this case, you do not need to submit an apostille of your diploma.

Students who graduated from institutions in China:

- Verifications of your Degree and Academic Records issued by the China Higher Education Student Information and Career Center (CHSI/CHESICC).

Students who graduated from institutions in HAC non-signatory countries:

- Verifications of your diploma and official transcript by the local Korean embassy in the country you graduated from.

Students who graduated from institutions in Korea:

- Verification other than your official transcript and certificate of graduation is not required.

GETTING TO THE NEW MILLENNIUM HALL AT YONSEI UNIVERSITY

There are several ways to get to our building, the New Millennium Hall (NMH). If you input 연세대학교 새천년관 into Kakao or Naver Maps, it will show you the location quite accurately.

SUBWAY

The closest subway station is Sinchon Station (신촌역) on Line 2. Please click [here](#) for more information.

AIRPORT BUS

From Incheon International Airport, you may arrive at Yonsei via the Airport Bus #6011. NMH is located closest to the stop named Ewha Womans University Back Gate (이대후문). From the bus stop, cross the street towards Coffee Bean, and take a right. Walk straight until you reach Paris Baguette. From there, walk straight for about 5 minutes uphill. NMH and the international dormitories will be on your right. You will see them before you see the guardhouse at the top of the hill.

DEFERRAL OR DECLINATION

If you would like to defer your attendance, please fill out the Letter of Deferral. If you choose to decline your offer of admission, please fill out the Letter of Declination. We would appreciate it greatly if you would then mail the form to the GSIS office by **June 30, 2020**.

If you have any questions, please feel free to email or call the GSIS office.

On behalf of Yonsei University, welcome to GSIS!

CONTACT US

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Office Hours Weekdays, 9:00 AM to 5:00 PM (Lunch Break: 12:00 PM to 1:00 PM)